**Meeting Minutes**

**11th WIL Group Meeting**

**Module:** Work-Integrated Learning (WIL)  
**Meeting Type:** Group Meeting

**Venue/Platform:** whatsapp  
**Date:** 8 August 2025  
**Time:** 12:00 PM – 12:15PM  
**Duration:** 15 Minutes

**Minute Taker:** Nosipho Kubheka

**Attendance**

**Present:**

* Msizi Lamula
* Minenhle Dladla
* Shaldon Sindraj
* Darren Dhanasar
* Nosipho Buhle Kubheka
* Amahle Gcumisa

**Agenda / Discussion Points**

1. **Documentation**

* Darren Dhanasar and Nosipho Kubheka have split the documentation amongst themselves and have started and Nosipho submitted sprints she had done with the help from Minenhle Dladla .

**Action Items**

| **Task** | **Responsible Members** | **Deadline** |
| --- | --- | --- |
| Keep updating team with documentation | Nosipho Kubheka and Darren Dhanasar | On going |

**Next Meeting**

**Date:** 10 September 2025  
**Time:** 12:00 PM  
**Purpose:** Documentation Update

**Minutes Prepared By:**  
 Nosipho Buhle Kubheka an Minenhle Dladla   
**Date:** 13 August 2025